



THE HAKLUYT SOCIETY

(FOUNDED 1846)

ANNUAL REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2022

www.hakluyt.com

Registered Charity Number: 313168

Report of the Trustees of the Hakluyt Society for the year ended 31 December 2022

The trustees present their annual report and audited financial statements for the year ended 31 December 2022 and confirm they comply with the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

Reference and Administrative information

Charity Name: The Hakluyt Society
Charity Registration Number: 313168

Council and Officers

All Officers and members of Council are legal trustees of the Society, with the exception of those who are ex officio members, whose role is advisory.

PRESIDENT Dr Gloria Clifton (elected 15 June 2021)

VICE-PRESIDENTS

Captain M. K. Barritt RN	(past President ex officio 2016)
Professor Jim Bennett	(past- President ex officio from 2021)
Professor Nandini Das	(first elected June 2021)
Professor Felipe Fernández-Armesto	(elected 2017)
Mr Bruce Hunter	(elected 2022)
Professor Will F. Ryan FBA	(past President ex officio 2011)
Dr Sarah Tyacke CB	(past President ex officio 2002)
Professor Glyndwr Williams	(past president ex officio 1983)

COUNCIL MEMBERS

Dr Katie Bank	(elected 2021)
Peter Barber OBE	(elected 2019)
Dr Megan Barford	(elected 2018, retired by rotation June 2022)
Professor Michael Brennan	(elected 2018, retired by rotation June 2022)
Professor Daniel Carey MRIA	(elected 2020)
Dr Matthew Day	(elected 2022)
Dr Natalya Din-Kariuki	(elected 2022)
Dr Derek L. Elliott	(elected 2021)
Dr Eva Johanna Holmberg	(elected 2019)
Professor Claire Jowitt	(elected 2019)
Major Tony Keeley	(elected 2020, retired June 2022)
Lionel Knight MBE	(elected 2019)
Dr Bertie Mandelblatt	(elected 2021)
Dr Richard Marsh	(elected 2022)
Dr Elaine Murphy	(elected 2022)
Dr Guido van Meersbergen	(elected 2020)
Professor Ladan Niayesh	(elected 2017, retired by rotation June 2022)
Dr Anthony Payne	(elected 2019)
Royal Geographical Society	(permanent member) represented by
Dr Sarah Evans	(appointed 2020)
Dr Catherine Scheybeler	(elected 2019)
Dr John Smedley	(elected 2018, retired by rotation June 2022)
Dr Emily Stevenson	(elected 2022)

HONORARY TREASURER Alastair Bridges (first elected 2018)

HONORARY JOINT SERIES EDITORS Professor Janet Hartley (first elected 2021)
Professor Joyce Lorimer (first elected 2007)
Dr Maurice Raraty (first elected 2021)

HONORARY EDITOR (ONLINE PUBLICATIONS) Raymond Howgego (first elected 2005)

HONORARY ADMINISTRATIVE EDITOR Dr Katherine Parker (first elected 2018)

HONORARY ADVISORS (CONTRACTS) Stephen Edwards (co-opted 2021, elected 2022)

Bruce Hunter (first elected 2011, elected
vice-President June 2022)

HONORARY ARCHIVIST Dr Margaret Makepeace (first elected 2003)

CO-OPTED MEMBERS Dr Jack Benson (co-opted 2004)

ADDRESS The Hakluyt Society,
c/o Map Library, The British Library,
96 Euston Road, London NW1 2DB

AUDITORS Knox Cropper LLP
65 Leadenhall Street, London EC3A 2AD

BANKERS Barclays Bank Plc,
Pall Mall Business Centre
PO Box 15164, London SW1A 1QE

REPORT OF THE COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2022

OBJECTIVES AND ACTIVITIES

'The objects of the Society are to advance education by the publication of records of voyages, travels, naval expeditions and other geographical material and to promote public knowledge of those matters.' This is the Society's purpose as accepted by the Charity Commission, but in recent years it has emphasized that within this broad aim it seeks to produce accurate and reliable original historical records of travel, exploration and discovery and thereby promote public understanding of the stages by which different parts of the world and their different societies have been brought into contact with one another. In the 175 years since its foundation, the Society has published more than 380 volumes in fulfilment of this aim. The volumes make new material available worldwide to the public benefit of readers wishing to understand and explain historical contacts between civilizations. The Society achieves this benefit in return for a modest subscription or at no cost for those consulting the publications in subscribing libraries.

The Society's activity is to edit texts of original records made by a traveller or explorer, which have not previously been published or, if they have, not had the benefit of editing by an expert. If they are in a foreign language, they should have not previously been available in English, which is the Society's language of publication. The records should bring new material to the study of the subject, avoiding duplication with texts already generally available in modern editions. The Society thus offers the possibility of publication to editors able to edit texts and provide authoritative critical commentary in the light of modern scholarship. The Society also supports and publicises its principal activity by issuing a small number of ancillary publications and organising occasional public lectures and symposia. The Society seeks to promote its areas of scholarly interest in ways that may help bring forward future published volumes.

The Society accepts texts with the aim of publishing two volumes a year, subject to completed editions and finance being available. Its Series Editors advise the editors, review the editions and supervise production and publication to the Society's high and established standards. The editors and the Society's reviewers and officers receive no payment for their work, regarding their involvement as a contribution to knowledge and international understanding.

The Council has referred to the Charity Commission's general guidance on public benefit when reviewing the Society's aims and objectives and when planning future activities. In particular, Council considers how planned activities will contribute to the aims and objectives of the Society.

ACHIEVEMENTS OF THE SOCIETY IN 2022

Publications

The Society published and distributed to members two volumes in its Third Series:
Number 39, *English Travellers to Venice 1450–1600*, edited by Michael G. Brennan.

Number 40, *The Levant Voyage of the Blackham Galley (1696–1698): The Sea Journal of John Looker, Ship's Surgeon*, edited by Colin Heywood and Edmond Smith

The first volume for 2023 has been printed and will soon be ready for distribution:

Number 41, *An Account of the Natives of the Tonga Islands in the Pacific Ocean with an Original Grammar and Vocabulary of their Language Compiled and Arranged from the Extensive Communications of Mr William Mariner, Several Years Resident in those Islands. By John Martin M.D.*, edited by Nigel Statham and Ian C. Campbell

Among a number of works in preparation at the end of the year are the following:

A Bibliography of Richard Hakluyt 1580–88, by Anthony Payne

Russian Faith, Honour and Courage Displayed in a Faithful Narrative of the Russian Expedition by Sea in the Years 1769 and 1770 by Rear-Admiral John Elphinston, edited by Julia Leikin and Elena Borisovna Smilianskaia

Journal of John Saris in the Clove, 1611–13 (English East India Company's 8th voyage), edited by Richmond Barbour

William Laird McKinlay's Journal of the Karluk Voyage, 1913–14, edited by Janice Cavell

An Elizabethan Soldier in Safavid Persia: Sir Anthony Sherley's Mission to the Court of Shah 'Abbas the Great, and the Persian Embassy to Muscovy, the Holy Roman Empire, the Papal States and Habsburg Spain, 1598/1601, edited by Kurosh Meshkat, Ladan Niayesh and Alasdair MacDonald

The Norris Embassy to Mughal India, 1699/1702, edited by Guido van Meersbergen, Adam Chulow, Georgia O'Conner and Archisman Chaudhuri

The Uranie Diary of Joseph-Paul Gaimard, 1817-1819, edited by John Milsom and Sylvie Brassard

Taking Newton on Tour: The Travel Diary of Martin Folkes (1690–1754), Scientist, Antiquary, Connoisseur, edited by Anne-Marie Roos.

Garner in Gabon: Gorillas and Chimpanzees by Richard Lynch Garner, edited by Felipe Fernández-Armesto, Gregory Radick and Jeffery V. Peterson.

The 'Confessions' of Richard Norwood (1590–1675), Sailor, Teacher and Surveyor of Bermuda, edited by Eva Johanna Holmberg, Kirsty Rolfe and Sara Norja.

Journal of Archibald Menzies, Surgeon and Botanist 1790–1795, edited by Sandhya Patel.

The 2022 Annual Lecture by Ladan Niayesh was published as *Echoing Cities in Muscovy Company Merchants' Itineraries in Persia and Central Asia, 1558–1570s*.

Hakluyt Society Studies in the History of Travel

This new series has now been officially launched with the publication of the first volume in 2022, *Trading Companies and Travel Knowledge in the Early Modern World*, edited by Aske Laursen Brock, Guido van Meersbergen and Edmond Smith. It will include both collections of essays, as in the case of this first volume, and monographs, selected by the series editors, Daniel Carey and Joan-Pau Rubiés. It is not part of the subscription entitlement but will be available to members at a discount, by following the guidance in the members' section of the website.

Website

Jack Benson has taken over the routine updating of the Society's website (www.hakluyt.com), while Ray Howgego continues to edit the online *Journal of the Hakluyt Society*.

Four substantial articles were added to the online journal (www.hakluyt.com/journal) during 2022:

Duncan James, 'Native Carvings from the Reign of Queen Elizabeth'.

Matthew Day, 'Any good reading? The changing reception of early-modern travel writing'.

Ian Ferguson, 'Hüttner's Account of the Journey of the British Embassy through China and part of Tartary'.

Anthony Payne, 'The Manuscripts of Richard Hakluyt: A Bibliographical Survey with Some Comments on Attributions'.

The Society has added two further videos to its website during 2022. One was the annual lecture by Professor Ladan Niayesh of the Université de Paris, 'Echoing Cities in Muscovy Merchants' Itineraries in Persia and Central Asia, 1558-1570s'. The other was a discussion by Michael G. Brennan of the content and editing of his 2022 Hakluyt Society volume, *English Travellers to Venice 1450 – 1600*.

Essay Prize

The winner of the eighth annual Essay Prize was Hannah Kaemmer, Harvard University, "Greatness, Ancient Ruin: Writing Ottoman Architecture in England, 1580-1680". An Honourable Mention went to Jane McCrae Campbell, University of York, 'The Self-Image of the Coloniser as Hero: Sir William Vaughan and The Golden Fleece (1626) of Newfoundland'.

Newsletters and social media

The usual twice-yearly printed newsletter was distributed to members, supplemented by more frequent e-newsletters. Katie Bank maintained the Hakluyt Society Blog, Bronwen Everill the Twitter account and our administrator has taken on the Facebook account. Jack Benson and Ray Howgego maintain the Society's website. The importance of these resources for the work of the Society continues to increase.

Conferences and Symposia

The Hakluyt Society supports conferences in areas related to its aims, both by publicity in newsletters, on its website and social media accounts, and by some financial support.

In January 2022 the Hakluyt Society supported the conference of the *Société d'Etudes Anglo-américaines des 17ème et 18ème siècles* (SEAA1718) on the theme of 'Territories of Diplomacy'. The Society held a round-table based on two volumes in preparation on the subject of diplomatic embassies. These were the William Norris and Anthony Sherley Embassies to and from Mughal India and Safavid Persia, with the discussion led by the volume editors, respectively, Georgia O'Connor

(Monash University) and Guido van Meersbergen (Warwick University) for the Norris Embassy, and Ladan Niayesh (Université de Paris) and Kurosh Meshkat (British Library, Qatar Foundation Partnership) for the Sherley Embassy.

The Society also supported two one-day conferences at the University of Oxford, the first being on '**Richard Hakluyt and the French Connection**', at which Council member Anthony Payne, was one of the keynote speakers. The second was 'Hormuz 1622: Connected Histories and Transcultural Receptions', which focused on the 1622 capture of Hormuz by the joint forces of Safavid Persia and the British East India Company, a defining moment in the history of Iran's relationships with Europe. A long-standing member of the Hakluyt Society, Professor Joan-Pau Rubiés, gave the keynote lecture.

In March our Council member Dr Catherine Scheybeler gave a lecture in the Warburg Institute's Maps and Society series on 'Cartography as Naval Power: The *Atlas Maritimes de España* (1789)'.

OBITUARY

With sadness, the Society has had to report the deaths of two long-standing and significant members during 2022, both of whom contributed to its publications and served on Council.

Glyndwr Williams 1932 – 2022

Glyndwr Williams was a past president of the Hakluyt Society 1978–82 and remained a member of Council as *ex-officio* Vice-President until his death. He might be said to have embodied the aspirations of the Hakluyt Society in publishing scholarly editions of the explorations of Europeans in the Eighteenth century, through their own journals and documents. His range was worldwide from the North West Passage, the subject of his doctorate (1962), to the Pacific and Australia.

For the Hakluyt Society, in collaboration with William Barr, he documented the perpetual obsession to find the North West passage by editing documents in Canadian and British archives in his *Voyages to Hudson Bay in search of the North West Passage 1741-47* (vol 1, 1994, vol 2, 1995). Together with Andrew David, Felipe Fernández-Armesto and Carlos Novi he acted as editor of *The Malaspina Expedition 1789-94: The journal of the voyage by Alejandro Malaspina*, 2 vols (2001, 2003).

Over his academic career as professor at Queen Mary College (University of London) he was very active professionally. With Peter Marshall and others, he ran a seminar at the Institute of Historical Research on imperial history and was also very generous with his time in advising younger researchers in the field. He will be sorely missed.

[Extracted from a longer obituary by Sarah Tyacke, which appeared in the April 2022 newsletter.]

Ann Shirley (Ann Savours) (9 November 1927–8 October 2022)

Ann Shirley, who wrote under her maiden name Ann Savours, was a well-known author of accounts of travel and exploration, especially Polar exploration. She served on the Council of the Hakluyt Society, becoming one of the elected vice-presidents, and gave its annual lecture, which was published under her pen-name, Ann Savours, in 2003, as *The North West Passage in the Nineteenth Century: Perils and Pastimes of a Winter in the Ice*. She contributed an article to the Society's online journal as recently as July 2021, 'The Life and Antarctic Voyages of John Biscoe', edited by one of the Society's Series Editors, Maurice Raraty, who gave the eulogy at her funeral, from which some of these details are drawn.

For most of her working life Ann was employed at the Scott Polar Research Institute in Cambridge and then from 1970 as Assistant Keeper at the National Maritime Museum in Greenwich, until her retirement in 1987. After her retirement Ann Shirley remained active as a researcher, writer and lecturer. Indeed, some of her best known works were completed after she retired. In 1992 she published *The Voyages of the Discovery*, the history of the ship in which Robert Falcon Scott sailed to the Antarctic.

CHANGES IN MEMBERSHIP

At the close of 2022, the number of members who had fully paid their subscription in 2022 was 589.

These figures include 11 new student members and 45 new ordinary members. However, including the members who paid their 2022 subscriptions before 2022, the total number of fully paid-up members for 2022 was 743. The number lost to the membership by death or resignation was 35. The number of members lost to the membership by non-payment of subscription was 76.

THE SOCIETY'S ORGANISATION AND DECISION-MAKING STRUCTURE

The Hakluyt Society is a charity registered by the Charity Commission for England and Wales, under charity number 313168, of which the members of the Society's Council, who are the charity's trustees, were incorporated on 5 June 2014 by order of the Charity Commission to become a body to be known as The Trustees of the Hakluyt Society. The Rules of the Society were updated by members at the Annual General Meeting on 18 June 2014 and the Council established Regulations for its own conduct by a resolution on the same day.

The Council normally meets three times a year and holds an Annual General Meeting in the summer which all members of the Society are entitled to attend. During the Covid-19 pandemic meetings were held online and this year we have had held all meetings both in person and online, which has enabled wider participation.

The members of the Council are elected by the members of the Society in Annual General Meeting from individuals with established reputations in the field of the Society's activities. They include permanent members, who are past presidents of the Society, and members serving for a term of years and who are either vice-presidents elected annually for a maximum of five consecutive terms, or ordinary members, the three senior among whom must retire for at least a year. The Society elects honorary officers to act as president, treasurer, series editors and to deal with other matters as required by the business of the Society, who are charged together with conducting the day-to-day affairs of the Society and with preparing business for Council. Voting in Council is by a majority of those present and voting, but the Council expects that officers will consult appropriately in advance and give due notice before presenting matters for decision.

The Council may co-opt non-voting members who possess unique skills not otherwise available and also take advice as required from external experts. For example, and in accordance with the Rules of the Society, the Council recommends each year that the members of the Society in General Meeting shall appoint a registered auditor to audit the annual accounts of the Society for the ensuing year.

The Council believes that these arrangements are appropriate to enable the Council to discharge its financial duties, one of which is responsibility for preparing the Report of the Council and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Council is required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Council is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REVIEW OF FINANCIAL RESULTS FOR THE YEAR

The Society operated within a challenging external financial environment over the course of the year, arising from market instability, inflationary pressures and wider uncertainty relating to the international situation, as well as from some specific challenges to the strength of its funding base in relation to income from sales and membership numbers.

The Society managed these risks and challenges as effectively as possible within the framework of the prudent 2022 budget agreed by Council at the outset of the year; and was able to continue with budgeted expenditure on volume production and related projects and activities, while carefully monitoring matters outside our direct control. In particular, the financial risks and challenges summarised above were actively managed by the Finance and Business Working Group (FBWG), working with the Society's investment advisers and auditors. The most significant financial risks were mitigated as far as possible. The FBWG also initiated other steps to ensure strong management of the Society's finances, including initial discussions on future contractual publication arrangements, monitoring uses of H&GS Fund income, and actively addressing with Routledge the factors underlying the reduction in sales income experienced over the year (see below).

The Society's auditors, Knox Cropper, have issued an unqualified opinion on the accounts. They have confirmed that no material misstatements were identified during the audit, that appropriate record and controls were maintained during the year and that the Society's accounting policies are appropriate to our operations. The auditors have made two recommendations for strengthening financial controls, in relation to carrying out timely bank reconciliations and invoicing arrangements in respect

of transactions in future years. The Honorary Treasurer and Administrator will take forward these recommendations under the oversight of the FBWG.

Over the year the Society's total net worth decreased 10% to £2,964,625. The decrease results mainly from falls in the value of the Society's investments, reflecting wider market conditions. Within total investments, the value of the H&GS Fund at 31 December 2022 was £1,920,419 compared to £2,175,882 at the end of 2021. As noted, the fall, while disappointing, largely reflects wider market conditions. The FBWG continues to monitor the performance of the Fund and discuss trends with the fund managers, Sarasin. The Fund performed closely in line with the benchmark measure of comparable investments used by Sarasin, after allowing for the fact that the Sarasin endowment fund (of which the H&GS Fund is a part) does not hold investments in oil and gas stocks, in accordance with Sarasin's established investment policy.

The value of the Society's other investments decreased by £46,873, mainly as a result of a decreases in the value of the Society's investments in the M&G Charifund and COIF income units, also reflecting wider market conditions.

During the year, the Society transferred a legacy investment of £30k from National Savings and Investments to Sarasin for them to manage within the Sarasin Endowment Fund, separately from the H&GS Fund. The FBWG will keep under review the case for transferring further legacy investments to Sarasin, taking account of Sarasin's performance and wider market conditions.

Cash held in bank deposits fell somewhat from £152k to £129k, as the Society made progress in publishing volumes. The level of cash remained sufficient to meet day-to-day outgoings without difficulty, confirming that the Society remains a going concern and is compliant with its policy on financial reserves.

The Society had an overall deficit for the year of £304,325. The deficit arises as a result of the losses on investments described above. While disappointing, the overall deficit does not therefore represent a loss making position for the Society's day-to-day operations. In accordance with our investment policy, we will look to recoup these investment losses and secure increases over future years, through careful stewardship of our investments and overall reserves.

Before taking account of investment losses, the Society recorded a surplus for the year of £14,613, including dividend income on investments, including income that was not drawn down to finance matching day-to-day activities. This more favourable position shows that the Society is managing its finances effectively in a difficult environment, and that our investment income makes an important contribution to funding our charitable activities, in addition to membership income.

Over the year there was an operating deficit of around £35k (unaudited figure), representing the difference between expenditure of £147k on our charitable activities and matching income from membership subscriptions, sales, general funds investment income and Sarasin investment income drawn down in the year to match H&GS allocations (in accordance with the Society's policy on use of investment income). This operating deficit was closely in line with budget assumptions for 2022, and reflects the fact that the costs for publishing three volumes were incurred over the year (other than the distribution costs for the third volume); in effect this operating deficit represents the use of surplus income from previous years to meet members' expectations on the publication of volumes. As such the operating deficit is not a cause for concern. However it does demonstrate that in any one year, with the reduction noted above in sales income, the Society may need to rely on investment income in addition to in-year membership income, to meet our publication aims.

Subscription income for the year was £62,063 (2021: £63,758), taking account of some subscriptions paid in 2022 in respect of future years, which are treated as deferred income. After allowing for inflation this represents a material reduction in the level of membership income and the future level of membership income continues to present some financial risk to the Society, which is being actively monitored by the FBWG and mitigated as far as possible, including through active chasing of overdue subscriptions by the Society's administrator and the availability of automatic renewal via PayPal functionality. Wider discussions of the Society's future commercial publication arrangements represent an opportunity to attract and retain new members.

Income from sales of publications and royalties decreased significantly from the previous year, from £49,528 to £10,206. The decrease follows discovery by Routledge of an error in the methodology they had been applying to the calculation of sales income due to the Society, for which they have taken responsibility. The fall in sales income had been notified by the FBWG to Council as a risk and the crystallised risk has been reported to Council and taken into account in setting a balanced budget for 2023.

Publication and other operational costs totalled £92,700 (£2021: £80,115). Within this total, costs were incurred for publishing the *English Travellers to Venice* and *Levant Voyage of the Blackham Galley* volumes, as well as the printing costs for the *Tonga* volume and costs for the preparation of future volumes.

The Society undertook a total of £7,761 (unaudited figure) of activities funded from H&GS Fund income (2021: £9,581), including volume enhancements, the essay prize, and research expenses. H&GS-funded expenditure continued to be relatively low, mainly reflecting slower progress than assumed in budgeted allocations for the year on volume-related activity and on academic seminars and other activities.

Support costs have continued to be carefully managed: total support costs were £54,322 (2021: £51,256).

THE SOCIETY'S INVESTMENT POLICY

The Society retains its invested funds in trustee quality investments. The Society's investment objectives for the H&GS Fund are intended to provide us with some protection against volatility in the financial markets, through a diversified global portfolio, with the overall aim being to preserve and enhance the fund's capital value over the longer term (defined as a minimum of three years). The Finance and Business Working Group, in support of the Council, will be active in monitoring the performance of the Society's investment funds, to ensure that the Society's assets continue to be well managed in challenging global conditions.

THE SOCIETY'S POLICY WITH REGARD TO ITS FINANCIAL RESERVES

It is the Society's policy that reserves in its non-designated general funds should be at a level which enables the Society to meet its volume publication commitments, while retaining a prudent level of funds equivalent to around three years' operating and administration costs. The policy in respect of the H&GS Fund reflects the informal wishes of the Society's benefactors that income should be used for projects furthering the Society's objects, while seeking to secure a real return of 4% per annum measured over the long term in the value of the fund.

MANAGEMENT OF THE RISKS TO WHICH THE SOCIETY IS EXPOSED

The Council has reviewed the major risks to which the Hakluyt Society is exposed in its activities to achieve its objects and has established systems to mitigate those risks.

TRANSACTIONS IN WHICH COUNCIL MEMBERS HAVE AN INTEREST

Members of the Council receive no remuneration from the Society. Some Council members may, however, receive reimbursement for reasonable travel expenses, and the amounts so claimed in the current year are disclosed in the accounts. Elected members of the Council do not vote on matters in which they or their companies may have an interest.

The Council enjoys the good fortune to have amongst its members persons, co-opted as non-voting members, who have professional skills or resources to bring to the Society's business. Two members served in this way in 2022.

Gloria C. Clifton

Dr Gloria C. Clifton
President

Approved by the Council on 15 March 2023.
Alastair Bridges
Alastair Bridges
Honorary Treasurer

HAKLUYT SOCIETY BALANCE SHEET AS AT 31 DECEMBER 2022

		2022		2021	
	Note	£	£	£	£
FIXED ASSETS					
Investments	2		2,607,628		2,869,954
Tangible assets	10		-		-
			<u>2,607,628</u>		<u>2,869,954</u>
CURRENT ASSETS					
Debtors and prepayments	11	4,768		2,267	
Cash on bank deposit		129,001		152,573	
		<u>133,769</u>		<u>154,840</u>	
LIABILITIES:					
Creditors falling due within one year					
Subscriptions received in advance		24,317		18,256	
Other creditors and accruals	12	22,455		7,588	
		<u>46,772</u>		<u>25,844</u>	
NET CURRENT ASSETS/(LIABILITIES)			<u>86,997</u>		<u>128,996</u>
TOTAL NET ASSETS			<u>2,694,625</u>		<u>2,998,950</u>
TOTAL FUNDS OF THE CHARITY					
Restricted Fund	13		-		-
Designated Fund	13		1,945,345		2,168,559
General Fund	13		749,280		830,391
TOTAL FUNDS			<u>2,694,625</u>		<u>2,998,950</u>

The accompanying notes are an integral part of this balance sheet.

The financial statements were approved and authorised for issue by the Council on behalf by

15 March 2023 and were signed below on its

Gloria C. Clifton
Gloria Clifton – President

Alastair Bridges
Alastair Bridges

–

Honorary

Treasurer

HAKLUYT SOCIETY STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	General Funds £	Designated Funds £	Restricted Funds £	Total 2021 £
INCOME AND ENDOWMENTS FROM:									
- Donations and legacies	3	309	-	-	309	12,318	-	-	12,318
- Charitable activities	4	73,720	-	-	73,720	115,224	-	-	115,224
- Other trading activities	5	346	-	-	346	65	-	-	65
- Investments	6	30,691	56,716	-	87,407	27,739	55,596	-	83,335
Total		105,066	56,716	-	161,782	155,346	55,596	-	210,942
EXPENDITURE ON:									
- Raising funds	7	-	147	-	147	-	474	-	474
- Charitable activities	8	139,261	7,761	-	147,022	121,790	9,581	-	131,371
Total		139,261	7,908	-	147,169	121,790	10,055	-	131,845
Net income before investment gains/(losses)		(34,195)	48,808	-	14,613	33,556	45,541	-	79,097
Net gains/(losses) on investments	2	(46,916)	(272,022)	-	(318,938)	69,922	141,873	-	211,795
Net income/(expenditure)		(81,111)	(223,214)	-	(304,325)	103,478	187,414	-	290,892
RECONCILIATION OF									
Total funds brought forward		830,391	2,168,559	-	2,998,950	726,913	1,981,145	-	2,708,058
TOTAL FUNDS CARRIED FORWARD	13	749,280	1,945,345	-	2,694,625	830,391	2,168,559	-	2,998,950

The accompanying notes are an integral part of these financial statements.

**HAKLUYT SOCIETY NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1. ACCOUNTING POLICIES:

a) *Basis of preparing the financial statements*

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), Financial Reporting Standard 102' The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The Council Members consider that there are no material uncertainties about the Charity's ability to continue as a going concern nor a significant risk that uncertainty over estimates made for the purpose of these financial statements may cause a material adjustment to the carrying value of assets and liabilities.

The functional currency is the £ sterling.

b) *Stock*

No account is taken of the stock of books held by the publisher due to the uncertainty about future sales.

c) *Grants and donations*

Grants and donations are taken into account when the society becomes unconditionally entitled to them. Amounts receivable for specific purposes (e.g. to fund publication costs) are accounted for as restricted funds.

d) *Publication Costs*

Publication and distribution costs are recognised as they are incurred.

HAKLUYT SOCIETY NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

- e) *Royalties income and Sale of Publications*
Royalties income and Sale of Publication is taken into accounts when they are received.

- f) *Fixed Asset Investments*
Investments are included on the balance sheet at their market value at the end of the financial period. Gains and losses on disposals and revaluations are reported in the Statement of Financial Activities and added to the funds to which they relate.

- g) *Depreciation of Tangible Fixed Assets*
Provision is made for depreciation on tangible fixed assets, at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life.

Computer equipment	-33% reducing balance
--------------------	-----------------------

- h) *Funds structure*
Designated Funds are those funds which have been earmarked for specific purposes by the Trustees and, together with the General Funds, comprise the Unrestricted Funds.

Restricted Funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

Further details are disclosed in note 13.

HAKLUYT SOCIETY NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

2.	INVESTMENTS	Harry and Grace Smith Fund £	Other Investments £	Total 2022 £	Total 2021 £
	Market value at 1 st January 2022	2,175,882	654,067	2,829,949	2,492,714
	Additions at cost	24,235	30,002	54,237	125,440
	Disposals proceeds	(7,676)	-	(7,676)	-
	Unrealised gains/(losses)	(272,022)	(46,916)	(318,938)	211,795
		1,920,419	637,153	2,557,572	2,829,949
	Cash held for investment	50,015	41	50,056	40,005
		1,970,434	637,194	2,607,628	2,869,954
	Harry and Grace Smith Fund				
	Sarasin Endowment Fund			1,920,419	2,175,882
	Cash balance			50,015	10,005
	OTHER INVESTMENTS				
	M & G Charifund			466,108	493,598
	COIF Income Units			103,968	117,645
	COIF Fixed Interest Income Units			37,412	42,824
	National Savings Bonds			-	30,000
	Sarasin General Fund			29,665	
	Cash balance			41	
	As at 31 December 2022			2,607,628	2,869,954

Sarasin Endowment Fund is a UK Unit Trust and registered Charitable Common Investment Fund which is invested in a broadly diversified global portfolio. The fund is managed by Sarasin & Partners.

3 DONATIONS AND LEGACIES	2022 £	2021 £
Donations and legacies	309	12,318
	309	12,318
4. CHARITABLE ACTIVITIES		
Subscriptions	62,063	63,758
Gift aid - current year	1,451	1,938
- previous year	-	-
Sale of publications	3,626	39,572
Royalties and copyright fees	6,580	9,956
	73,720	115,224

HAKLUYT SOCIETY NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

5.	OTHER TRADING ACTIVITIES	2022	2021	
		£	£	
	Annual reception	146	-	
	Conference	-	-	
	Other income	200	65	
		<hr/>	<hr/>	
		346	65	
6.	INVESTMENTS			
	UK dividend income	87,366	83,332	
	Bank deposit interest	41	3	
		<hr/>	<hr/>	
		87,407	83,335	
7.	RAISING FUNDS			
	Investment manager fees	147	474	
		<hr/>	<hr/>	
		147	474	
8.	CHARITABLE ACTIVITIES			
		Undertaken directly	Support costs	Total 2022
		£	£	£
	Publication and distribution costs	73,313	42,961	116,274
	Other publication costs	15,432	9,043	24,475
	Conferences	-	-	-
	Grants, donations and prizes	1,162	681	1,842
	Projects	2,794	1,636	4,430
		<hr/>	<hr/>	<hr/>
		92,700	54,322	147,022
	Prior year			
		Undertaken directly	Support costs	Total 2021
		£	£	£
	Publication and distribution costs	54,227	34,693	88,920
	Other publication costs	17,545	11,225	28,770
	Conferences	-	-	-
	Grants, donations and prizes	5,459	3,494	8,953
	Projects	2,884	1,844	4,728
		<hr/>	<hr/>	<hr/>
		80,115	51,256	131,371

HAKLUYT SOCIETY NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

9. SUPPORT COSTS	2022	2021
	£	£
Administration services	32,935	31,668
Events and publication of annual lecture	2,581	1,655
Office expenses	7,585	6,893
Other support costs	5,553	6,666
Governance costs	5,668	4,374
	<u>54,322</u>	<u>51,256</u>

10. **FIXED ASSETS**

	Computers
	£
At Cost	
1 st January 2022	2,331
Additions	-
Balance at 31 st December 2022	<u>2,331</u>
Depreciation Brought Forward at 1 st January 2022	2,331
Charge for the Year	-
Depreciation Carried Forward at 31 st December 2022	<u>2,331</u>
Net Book Value at 31 st December 2022	-
Net Book Value at 31 st December 2021	-

11. DEBTORS	2022	2021
	£	£
Debtors and Accrued Income	3,435	1,398
Prepayments	869	869
VAT	464	-
	<u>4,768</u>	<u>2,267</u>

HAKLUYT SOCIETY NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

12	CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR	2022	2021
		£	£
	Publication and distribution costs	17,550	-
	Other creditors and accruals	4,905	4,177
	VAT	-	3,411
		<u>22,455</u>	<u>7,588</u>

13	FUNDS	As at 1 January 2022	Incoming Resources and gains	Outgoing resources	Gains/Losses on Investments	As at 31 December 2022
		£	£	£		£
	Restricted Fund Harry and Grace Smith Fund	-	-	-	-	-
		2,168,559	56,716	(7,908)	(272,022)	1,945,345
	General fund	830,391	105,066	(139,261)	(46,916)	749,280
		<u>2,998,950</u>	<u>161,782</u>	<u>(147,169)</u>	<u>(318,938)</u>	<u>2,694,625</u>

The Harry and Grace Smith Fund represents a legacy which the trustees have designated for future publications in accordance with the informal wishes of the legator.

HAKLUYT SOCIETY NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2022

13	FUNDS Prior Year	As at 1 January 2021	Incoming Resources and gains	Outgoing resources	Gains/Losses on Investments	As at 31 December 2021
	£	£	£			£
Restricted Fund Harry and Grace Smith Fund	1,981,145	55,596	(10,055)	141,873		2,168,559
General fund	726,913	155,346	(121,790)	69,922		830,391
	<u>2,708,058</u>	<u>210,942</u>	<u>(131,845)</u>	<u>211,795</u>		<u>2,998,950</u>

The Harry and Grace Smith Fund represents a legacy which the trustees have designated for future publications in accordance with the informal wishes of the legator.

14. TRANSACTIONS WITH COUNCIL

No trustee received remuneration from the charity. During the year 4 members of Council claimed reimbursement of travel and subsistence expenses totalling £1,543 (2021: £162). A member of the Council provided services to the charity through Ammonet and received £270 (2021: £270).

**REPORT OF THE INDEPENDENT AUDITORS TO THE
MEMBERS OF THE HAKLUYT SOCIETY FOR THE YEAR
ENDED 31 DECEMBER 2022**

Opinion

We have audited the financial statements of The Hakluyt Society (the 'charity') for the year ended 31 December 2022 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2022 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- The Charity is required to comply with charity law and, based on our knowledge of its activities, we identified that the legal requirement to comply with the Charity SORP was of key significance.
- We gained an understanding of how the charity complied with its legal and regulatory framework, including the requirement to comply with the Charity SORP, through discussions with management and a review of the documented policies, procedures and controls.
- The audit team, which is experienced in the audit of charities, considered the charity's susceptibility to material misstatement and how fraud may occur. Our considerations included the risk of management override.
- Our approach was to check that all income was properly identified and accounted for and to ensure that only valid and appropriate expenditure was charged to the charity's funds. This included reviewing journal adjustments and unusual transactions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken, so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report or for the opinions we have formed.

Knox Cropper LLP, Statutory Auditor
65 Leadenhall Street
London EC3A 2AD

Knox Cropper LLP
27th June 2023

MINUTES OF THE ANNUAL GENERAL MEETING 2022

The President of the Society, Dr Gloria Clifton, was in the Chair and welcomed members to this 176th Annual General Meeting, the first hybrid Annual General Meeting, held in person at the Royal Asiatic Society in London and also via Zoom. She reminded members that documents for this meeting, the Agenda, biographical details of Council nominees and the 2021 Annual Report, have all been circulated by post and by email and are also available in a Dropbox folder. She explained the conventions to be used throughout the meeting. All members were to have their audio function muted in the first instance. Members were invited to type 'Q' in the chat function if they want to raise a point or ask a question. Online polls had been set up to be used to record the opinion of the meeting for any votes taken, if necessary, and there would be a poll for the proposed subscription change.

1. The Minutes of the Annual General Meeting 2021

The Minutes of the Annual General Meeting of 2021 as printed in the Annual Report and Statement of Accounts for 2021, were approved nem. con.

2. Annual Report 2021

The President introduced the Annual Report for 2021 and explained that there were essentially two major components contained in the Report, the discussion of activities of the Society provided by herself and the Balance Sheet and Statement of Financial Activities for the year ended 31 December 2021, provided by the Honorary Treasurer.

No questions were raised on this report. The meeting approved the Financial Report of Council, Balance Sheet and Statement of Financial Activities for 2021 nem. con.

3. Increase in Subscription rates

The President proposed an increase in subscription rates from 1 January 2022 in line with the resolution in 2019 to review the rate more regularly than formerly. The increase proposed by Council is:

Ordinary/Institutional member: from £70 in 2022 or US\$126 to £71.50 or US\$129 in 2023

Student member rate from £35 or US\$65 in 2022 to £35.50 or US\$66 in

No views were expressed by attendees at the meeting and the rates for 2023 were approved nem. con.

3.A. 2021 Hakluyt Society Essay Prize

The President was pleased to present Hannah Kaemmer with her certificate as winner of the 2022 Essay Prize, for her essay "Greatness," Ancient Ruin: Writing Ottoman Architecture in England, 1580-1680. The President was also pleased to announce the Honourable Mention, Jane Campbell (not present), for her essay "The Self-Image of the Coloniser as Hero: Sir William Vaughan and The Golden Fleece (1626) of Newfoundland'.

The President also recorded her thanks to the Essay Prize judging panel.

4. Election of Officers and Members of Council.

The President recorded thanks for the contributions of the retiring members of Council in 2022, Council members Professor Ladan Niayesh, Professor Michael Brennan, Dr Megan Barford, Dr John Smedley and Major Tony Keeley

On the proposal of Council the meeting elected Dr Gloria Clifton as President nem. con.

On the proposal of Council, the meeting unanimously elected Professor Nandini Das, Professor Felipe Fernández-Armesto and Mr Bruce Hunter as Vice-Presidents nem. con.

On the proposal of Council, the meeting unanimously elected Mr Alastair Bridges as Honorary Treasurer, and Professor Janet Hartley, Professor Joyce Lorimer and Dr Maurice Raraty as Honorary Joint Series Editors nem. con.

On the proposal of Council, the meeting unanimously elected as officers Dr Katharine Parker, as Honorary Administrative Editor, Mr Raymond Howgego as Honorary Editor (Online Publications), Dr Margaret Makepeace as Honorary Archivist and Mr Stephen Edwards as Contracts Adviser nem. con.

On the proposal of Council, the meeting unanimously elected Dr Mathew Day, Dr Emily Stevenson, Dr Natalya Din-Kariuki, Mr Richard Marsh and Dr Elaine Murphy as members of Council nem. con.

5. Appointment of Auditors

On the proposal of Council, and the advice of the Honorary Treasurer, the meeting unanimously appointed the firm of Knox Cropper as auditors *nem con*.

6. Any Other Business

The President reminded the meeting that in 2021 the President of the Society, Professor James Bennett had remotely presented Joyce Lorimer with the President's Medal for her long and meritorious service, which continues. Unfortunately as this was during the Covid pandemic, Professor Lorimer had been unable to travel and so was not physically present at the meeting. The President was pleased now to be able to present her with the medal in person.

The President had hoped to be able to present a gift to Professor Bennett in appreciation and thanks for his service to the Society but unfortunately he is unable to be present at the meeting. She indicated that she hoped to be able to pass this on to him at the next Council meeting.

Annual Lecture 2022

The President thanked everyone for attending the online Annual General Meeting and introduced the Annual Lecture, delivered by Professor Ladan Niayesh. The title of the lecture is 'Echoing Cities in Muscovy Companies Merchants' Itineraries in Persia and Central Asia 1558 and 1570s'.

The Zoom recording of the lecture will be made available online as soon possible after the event.

Dr Clifton expressed her hope for hybrid meetings in the future and thanked all for attending and for their support of the Society.

AMERICAN FRIENDS OF THE HAKLUYT SOCIETY

The American Friends of the Hakluyt Society sustained their activities during the year. Dr Elizabeth A. Baker is now the President of the American Friends, and Dr Steven Mentz is secretary. They have upgraded their website, which now includes some blogs (<http://americanfriendshakluyt.com>). The website serves as a means of communication both among members and associated organisations and with the Hakluyt Society.

Any member wishing to contact the American Friends of the Hakluyt Society can do so at the following address:

American Friends of the Hakluyt Society
11 SOUTH ANGELL ST Ste. 401
PROVIDENCE, RI 02906 USA
Email: afhakluytsociety@gmail.com

INTERNATIONAL REPRESENTATIVES OF THE HAKLUYT SOCIETY

Africa (North): Dr Derek L. Elliott, School of Humanities and Social Sciences, Al Akhawayn University in Ifrane, P.O. Box 104, Ave Hassan II, 53000 Ifrane, Morocco

Australia: Mr John Greig, 18 Kiandra Close, The Gap, Brisbane, QLD 4061, Australia

Canada: Professor Cheryl A. Fury, Department of History and Politics, University of New Brunswick Saint John, PO 5050, Saint John, NB, E2L 4L5

Central America: Dr Stewart D. Redwood, P.O. Box 0832-0757, World Trade Center, Panama, Republic of Panama

China: Professor May Bo Ching, Department of Chinese and History, City University of Hong Kong, Kowloon Tong, Hong Kong

France: Professor Pierre Lurbe, Faculté des Lettres, Sorbonne Université, 1, rue Victor Cousin, 75005 Paris

Germany: Monika Knaden, Lichtenradenstrasse 40, 12049 Berlin

Iceland: Professor Anna Agnarsdóttir, Department of History and Philosophy, University of Iceland, 101 Reykjavík

India: Professor Supriya Chaudhuri, Department of English, Jadavpur University, Kolkata

Ireland: Professor Jim McAdam OBE, Queen's University of Belfast and Royal Society of Antiquaries of Ireland, c/o 16B Dirnan Road, Cookstown, Co Tyrone BT80 9XL

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Netherlands: Dr Anita van Dissel, Johan Huizingagebouw, Doezensteeg 16, 2311 VL Leiden

New Zealand: Dr John Holmes, PO Box 6307, Dunedin North, Dunedin 9059

Portugal: Dr Manuel Ramos, Av. Elias Garcia 187, 3Dt, 1050 Lisbon

Russia: Professor Alexei V. Postnikov, Institute of the History of Science and Technology, Russian Academy of Sciences, 1/5 Staropanskii per., Moscow 103012

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Switzerland: Dr Tanja Bühler, Universität Bern, Historisches Institut, Untobler, Länggasstrasse 49, 3000 Bern 9

USA: Professor Mary C. Fuller, Literature Section, 14N-405, Massachusetts Institute of Technology, 77 Massachusetts Ave., Cambridge, MA, 02139-4207

The Hakluyt Society

Administration

(to which queries and application for membership may be made)

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